

# Payroll Employee Timesheet

Department / Team \_\_\_\_\_

Period starting \_\_\_\_\_

Manager \_\_\_\_\_

Regular Hours \_\_\_\_\_

Employee Name	Regular Hours	Hourly Rate	Overtime	Hourly Rate	Sick Days	Hourly Rate	Leave Days	Hourly Rate	Vacation	Hourly Rate	Other	Hourly Rate	Total Hours	Total Pay
Total														