

PRODUCT BROCHURE

Leave Board HR & Leave Management Software

Transform the way you manage your employees

Companies are facing a wide range of HR challenges Too much administrative work

Poor decision making process

Many inefficient processes

Over-reliance on paper and spreadsheets

Weak global capability and compliance

Lack of visibility on sickness & unplanned leaves

Switch to LeaveBoard

Businesses need to adapt to be more agile than ever, and overcome old, ineffective practices.

Increased efficiency, better business

Modern organizations need more than a HR App, they need a system to transform administrative practices, and facilitate the transition towards cloud-based solutions that power the new way of work. When your current HR system fails to meet your requirements in terms of leave management, we're here to help.

Reduced costs and administrative burden Shifting towards a fresh HR experience, line managers, human capital professionals, and employees will have to win, through increased productivity, and by cutting the time needed to deliver repetitive tasks. Moreover, payroll will receive accurate information on employee sickness.

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Overview: LeaveBoard at a glance

LeaveBoard is a cloud HR software - designed to transform how small and medium businesses manage their employees. It automates workforce processes so that *leaders, HR managers, and your employees* can focus on business growth.

Great HR product x low pricing x multiple automations = LeaveBoard

Different by design

The integrated leave management system streamlines HR processes while ensuring compliance with international requirements and local regulation. It is consolidated with HR reporting, dashboards, and people portals that help you *record, manage, plan, and track* any type of leave.

Transform your HR experience

By empowering employees with powerful software, they make better decisions, based on accurate data. The software is available on any mobile device, anytime, anywhere.

HR Software

LeaveBoard is an integrated HR software platform designed to optimize your most valuable resource: your employees' time.

Streamline the HR workflows

Access your workforce HR profiles in one single location, organized in a neat structure.

Centralize your data, automate your processes

Now it's easy to filter, easy to spot the status, easy to see where things got stuck. It's all streamlined now. From managing schedules, tracking attendance, to approving leaves and absences - productivity and results come better and faster. Request time-off in a breeze.

- ✓ Employee directory
- ✓ Employee profiles and records
- ✓ HR reports
- ✓ Roles and permissions
- ✓ Multi-offices, multi-languages

Leave Management System

Our solution automates and integrates the leave management procedure in a flexible system that allows small and medium businesses to effectively apply leave policies, to reduce time and costs associated with workforce productivity.

Say goodbye to spreadsheets

Tracking, monitoring, and assessing your staff leave information will be available when you need it.

✓ Vacation tracking

✓ Easily amend allocations

✓ Time off policies

- ✓ Roles and permission
- ✓ Approval workflows ✓ Carryover
- Email notifications

| Book time | o off | | 2 |
|---|-------------------------|--|-----------------|
| BOOK UIII | eon | | |
| Leave type | | | |
| Vacation | | | |
| Duration | | | |
| One Day | | | 2.5 |
| Day | | | 12 |
| 05/12/2020 |) | | |
| Birthday c | elebrati | ion 😸 | |
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| 🖩 Company calend | dar | 8 | | < | > | 111 | ÷ |
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| May | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
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| Cos, Alex | V | acati | on | | | | |
| Critescu, Iulia | • | • | | | | | |
| Enache, Maria | | | | • | | | |
| Gioiello, Mauro | • | • | • | | | | |
| Jeremy, Jhonson | | | | | | | |
| LB, Bogdan | | | | • | | | |
| Kleinz, Florian | | | | | | | |
| Marconi, Julia | | | | | | | |
| Mlkkis, Bran | | | | • | | | |
| Popescu, Liviu | • | • | | | | | |
| Frank, Roosevelt | | | | • | | | |
| Smith, Tom | | | | | | | |
| Wilson, Henry | | | | | • | | |
| John, Christian | | | | | | | |

Employee Self Service

Modern businesses run on self-service. Cloud technology offers to employees a more effective, reliable, and secure experience.

Delegate approval process

Allow your workforce to take the reigns - both employees and managers, and provide more time for HR admins to focus on strategic initiatives.

✓ Employee portals

Email notifications

✓ Vacation calendar

✓ Access levels

✓ Permission controls

✓ Automatic sync with Google/Office Calendar

| | | | | | My next leaves | 8 days |
|-------------|------------------------------------|---------------|-------------|-------------|-------------------------------|----------------------------|
| | Book time off | | | 8 | Vacation | Pending approval |
| 3 | Leave type Vacation | | | • | 05/12/2020 - 05/18/2020 | Pending approval 5 days |
| | | | | | Training | Pending approval |
| ß | Duration One day | | | • | 06/03/2020 - 06/05/2020 | 3 days |
| 121 | Day 04/06/2020 | | | | | More |
| <u>[41]</u> | Comment | | | | | |
| 0 | Comment | | | k | | |
| - | Allowance | | | If approved | | |
| | 2.5 days | | | 1.5 days | | |
| 8 | | 🕼 Book time d | ff | | | |
| • | | | | | | |
| | | | | | | |
| | Balance | Used | Available | Allowance | Who is off today | 13 |
| | Vacation | 13.5 | 2.5 | 16 | LB, Bogdan | |
| | Sick leave | 0 | 28 | 28 | Gioiello, Mauro | |
| | Unpaid leave | 1 | 364 | 365 | Marconi, Julie | |
| | Work from home | 13 | 17 | 30 | Enache, Maria | |
| | | | | | | |
| | | | | More | | More |
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| | Range 03/05/2020 - 04/05/2020 | 0 | | More | | More Filter ≢ |
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Why Choose LeaveBoard

LeaveBoard is the bridge between your employees and great work. Designed for employees across any business sector, LeaveBoard is affordable and cuts HR admin time by up to 65% so that you have more time to focus on engagement, training, and culture.

Enhance employee experience

When accuracy and clarity is needed - you need to take a different approach. Your workforce can be more productive if they have access to the right tools.

Complete flexibility

Leaveboard is packed with highly customizable algorithms to meet the needs of demanding businesses.

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Cloud Platform Security

Data security is of enormous importance to us, and we take vital steps to safeguard our customers' information. Our customers' data is encrypted - from login to logout - using bank-grade standards, including 256-bit SSL encryption to keep your account safe.

Robust delivery, performance and availability

Our server hosting locations are physically secured, staffed 24 hours a day, 7 days a week, 365 days a year by trained security guards who've undergone a thorough auditing process.

✓ GDPR ready

✓ Daily backups

✓ Seamless integrations

✓ Cloud infrastructure

✓ Privacy by design

✓ Single Sign On

Our Customers Embrace HR Transformation

LeaveBoard is built for SMBs ranging from 10 to 300 employees. We help companies grow from just a few employees to hundreds, and we're focused on finding solutions to the challenges faced by them.

Upscale productivity

Adds business value, while cutting costs.

Better team coordination

Eliminate errors and enhance compliance.

Access meaningful insights

Gain competitive advantage and drop repetitive tasks.

We grow together with great customers









Capterra



Nadiia K. in Senior IT Recruiter Information Technology and Services, 51-200 employees Used the software for: Less than 6 months

| Overall Rating | **** | 5/5 |
|-------------------------|-------|-------|
| Ease of Use | **** | 5/5 |
| Customer Service | ***** | 5/5 |
| Features | ***** | 5/5 |
| Value for Money | ***** | 5/5 |
| Likelihood to Recommend | | 10/10 |

"I love this app"

Pros: we took a test period for a month to test all the possibilities. After we switched to this software just a couple of days ago and are pleased with the competent support from the support team. Simple interface, approve in 1 click and a lots of other opportunities

Cons: It is too early to judge, this is a new application that is improving every day. All comments are accepted by the team and solved.

Fast and clear implementation process

Switching to cloud HR management sounds challenging, however, it doesn't have to. Our dedicated success managers will be your contact point and will ensure a smooth transition towards centralized and automated HR processes.

How we ensure success?

When accuracy and sharpness are needed - you need to take a different approach. Your workforce can be more productive if they have access to the right tools. Our *3-step customer journey* is simple and focused to ensure long-term success.

| 1. Interactive tour | 2. Configuration | 3. Ongoing support |
|---------------------|------------------|--------------------|
| | | |

About LeaveBoard

LeaveBoard enables small and midsize businesses to transform their people management through an easy-to-use cloud HR and leave management system. The intuitive solution is easy to implement, increases productivity, eliminates errors, enhances compliance, and automates repetitive tasks. Get a demo https://leaveboard.com/request-a-demo/

Check the pricing https://leaveboard.com/pricing/

Visit our website http://leaveboard.com/

Write to us office@leaveboard.com