Bi-Weekly Employee Timesheet

Employee				_			Week starting			
Manager				_			Regular Hours			
Date	Start Time	End Time	Break	Regular	Overtime	Sick	Vacation	Holiday	TOTAL HRS	
Hours This Week										
Hourly Rate TOTAL PAY										
TOTAL PAY										
Employee Signature:		Date:							TOTAL HRS	
				_						
Manager Signature:		Date:							TOTAL PAY	
				_						
				-						
	T	his timesheet	template was	s provided by	http://LeaveE	Board.com				